



AMERICAN INSTITUTES FOR RESEARCH®

New Business Partner Request Form

Please complete the form below for consideration and addition to the AIR Supplier List

www.AIR.org

| | |
|--|---------------------|
| Complete all of the items in this table | |
| Supplier/Vendor Legal Business Name | |
| | |
| 'Doing Business As' (dba) Name <i>(if applicable, should match W-9)</i> | |
| | |
| Business Street Address | |
| | |
| City | State |
| | |
| Zip | Country |
| | |
| Main Phone # | Main Fax # |
| | |
| Remittance/Payment Address <i>(if different from above)</i> | |
| | |
| City | State |
| | |
| Zip | Country |
| | |
| Contact Email Address | |
| | |
| Main Business Contact Name | |
| | |
| Complete the following items, enter "none" where appropriate (i.e. DUNS, Website): | |
| Year Established | Number of Employees |
| | |
| Annual Gross Revenue | |
| | |
| Website URL | |
| | |
| DUNS Number | |
| | |
| NAICS Code(s), <i>these may be found on this website: http://www.naics.com/search.htm (enter all applicable)</i> | |
| | |

BUSINESS SIZE REPRESENTATIONS

is a large business

is a small business

Answer the Following only if classified as a Small Business above (check all that apply):

is a disadvantaged small business (dsb)

is a women-owned small business (wosb)

is a veteran-owned small business (vosb)

is a service disabled veteran-owned small business (sdvosb) *(must be certified by the VA)*

is a HUBZone small business *(as certified by the SBA)*

is a HUBZone joint venture

Is the business certified in any state(s) as a DVBE or other special small business certification?

Yes, certified in the following state(s), list all states:

Check here if business is registered in the Federal System for Award Management (SAM) and have a current Reqs & Certs.

TYPE OF BUSINESS ORGANIZATION:

C Corporation S Corporation

limited liability company, with tax classification of:

C-Corp Partnership

S-Corp Disregarded entity

Individual *(Independent Contractor/Consultant)*

Nonprofit Organization

Educational Institution

Government Entity (Federal, State or Local)

Foreign Entity

Other:

Please provide business capability information relevant to AIR's mission and programs on the next page:

Capabilities Information *(Required for consideration):*

Business has worked with AIR previously **Prime** **Sub**

Business has worked with the following types of Clients:

Federal Agencies **Not-for-Profit Organizations** **Commercial Organizations**

State & Local Agencies **International Organizations**

Email the completed form to SmallBusiness@AIR.org for review and consideration.